



Little League Southeast Region

September 5, 2023

Dustin Westwood, President
Pinellas Park National Little League | League ID: 3090501

Delivered via Email

Dear Dustin:

We are pleased to inform you that we have reviewed a copy of the Constitution for PINELLAS PARK NATIONAL LITTLE LEAGUE and determined it is acceptable. It will be placed in the league's file here at the Southeast Region Headquarters as the most current one of record.

This document is now the official Constitution for your league and will be such until a new document is submitted and accepted by the Region office. However, if changes were made to this document that did not have the required approval of the league's regular membership, the official Constitution will revert to the previous version.

The league's Constitution is ONLY valid if NO part of it violates any Little League Rules, Regulations and Policies, or any applicable laws and/or ordinances. In addition, please be advised that the league may not deviate from clauses, phrases, and statements made in the league's governing constitution.

Your league's Constitution may be amended, repealed, or altered by a majority of the league's regular membership. The change(s) must be reviewed at a duly organized meeting of the members, with the proposals provided in the appropriate notice of the meeting. Drafts of proposed changes can be submitted to the Region office prior to review with the membership.

You must make the league's Constitution available to any member of your league upon request.

Best regards to you, your league and the league's membership for a safe and successful season.

Sincerely,



ELYSSA MELTON
Southeast Region Assistant Director



CC: Michelle Kirk DA, Florida 5

League ID Number: 03090501

THIS BOX FOR REGIONAL USE ONLY

Date submitted: AUG 22 2023
Approved: SEP 05 2023 GM
Not approved: _____

PINELLAS PARK NATIONAL LITTLE LEAGUE CONSTITUTION

ARTICLE I - NAME

This organization shall be known as the **Pinellas Park National Little League**, hereinafter referred to as "Local League."

ARTICLE II - OBJECTIVE

SECTION 1

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

SECTION 1

Eligibility. Any person sincerely interested in active participation to further the objective of this Local League may apply to become a Member.

SECTION 2

Classes. There shall be the following classes of Members:

- (a) **Player Members.** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local League.
- (b) **Regular Members.** Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member upon election and payment of dues as hereinafter provided. Regular Members may be issued a card numbered in sequential order annually. The secretary shall maintain the roll of membership to qualify voting members.
- (c) Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, Coaches, Volunteer Umpires and other elected or appointed officials must be active Regular Members in good standing.
- (d) **Note:** Regular Members of the league automatically include all current Managers, Coaches, Volunteer Umpires, Board Members, Officers of the Board and any other person who is recognized by the Board as a volunteer in the Local League, including those volunteers with the following titles listed below (Optional examples: Team Parent, Field Maintenance, District Administrator, Assistant Administrators, etc.): Team Parent, Field Maintenance, Vice Presidents and Player Agents of Divisions.
- (e) **Honorary Members.** Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the Local League.
- (f) **Sustaining Members.** Any person not a Regular Member who makes financial or other contribution to the Local League may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of the Local League.
- (g) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

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SECTION 3

Other Affiliations.

- (a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
- (b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program.

SECTION 4

Suspension or Termination. Membership may be terminated by resignation or action of the Board of Directors as follows.

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- (b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV - DUES FOR REGULAR MEMBERS (NOT PLAYERS)

SECTION 1

Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year. (See Article XI, Section 7 for fiscal year of this league.) Note: Dues for Regular Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with Regulation XIII (c). If no dues for Regular Membership are collected, Section 2 below does not apply.

SECTION 2

Regular Members who fail to pay their fixed dues of \$1.00 per year and complete a current Little League Volunteer Application within ten (10) day(s) of application to become a member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

ARTICLE V - GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition. A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required. General meeting will be held on the first Monday after the first Sunday in September.

SECTION 2

Notice of Meeting. Notice of each General Membership Meeting shall be delivered personally, electronically or by mail to each Member at the last recorded address at least ten (10) days in advance of the meeting, setting forth the place, time and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

SECTION 3

Quorum. At any General Membership Meeting, the presence in person of one fifth (20 percent) of the members (as defined in Article III - Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted. Absentee ballots shall not be recognized at a General Membership or Annual Meeting.

SECTION 4

Voting. Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

SECTION 5

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Absentee Ballot. Absentee ballots shall not be used for the purpose of the annual meeting or general membership meetings.

SECTION 6

Annual Meeting of the Members. The Annual Meeting of the Members of the Local League shall be held annually prior to the close of the fiscal year on a date in June decided on and communicated to Members for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting. If the annual meeting has to be rescheduled, the rescheduled date and time will be listed on social media channels for the Local League as well as communicated electronically to members.

- (a) The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:
 - (1) The condition of the Local League, to be presented by the President or his/her designate;
 - (2) A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of the local league, and the name of the financial institution in which such funds are maintained;
 - (3) The whole amount of real and personal property owned by the Local League, where located, and where and how invested;
 - (4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
 - (5) The names of the persons who have been admitted to regular membership in the Local League during such year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.
- (b) At the Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall be not less than seven (7), nor more than twenty-five (25).
- (c) After the Board of Directors is elected, the Board shall meet to elect the officers. After the election, the Board of Directors shall assume the performance of its duties on October 1st of each year. The Board's term of office shall continue until its successors are elected and qualified under this section.
- (d) The Officers of the Board of Directors shall include, at a minimum, the President, Vice President, Treasurer, Secretary, Player Agent, Coaching Coordinator, and a Safety Officer. The Board shall meet the minimum Director requirement (Article V, Section 6.b) by including at least two (2) additional positions from the list of approved Director roles (Article VII) or a combination of one manager and one volunteer umpire. Only volunteer umpires may be elected to the Board. Directors who serve multiple roles shall only count as one (1) Director toward the minimum. The number of managers and coaches including Minor League representation elected to the Board shall not exceed a more than 50% of the total board members.

SECTION 7

Special General Membership Meetings. Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of fifteen (15) Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than ten (10) days after the request is received by the President or Secretary.

SECTION 8

Rules of Order for General Membership Meetings. Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE VI - BOARD OF DIRECTORS

SECTION 1

Division. Within the Board of Directors there is an Executive Board. The Executive Board consists of the President, Vice President, Treasurer, Secretary, and Coaching Coordinator. In the event that there is not five (5) Directors due to a vacancy or Director holding multiple positions, the Board of Directors will nominate and vote on a member to fill the role.

SECTION 2

Authority. The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 3

Increase in number. The number of Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at

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the meeting at which the increase is voted, or at any subsequent Board Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

SECTION 4

Vacancies. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

SECTION 5

Board Meetings, Notice and Quorum. Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

- (a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of five (5) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
- (b) Notice of each Board meeting shall be given by the Secretary personally, electronically or by mail to each Director at least five (5) days before the time appointed for the meeting to the last recorded address of each Director.
- (c) Two-thirds of the members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- (d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

SECTION 6

Duties and Powers. The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board of Directors may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board of Directors shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a, b).

SECTION 7

Rules of Order for Board Meetings. Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE VII - DUTIES AND POWERS OF THE BOARD

SECTION 1

Appointments. The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

SECTION 2

President. The President is a member of the Executive Board and shall:

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Local League at the Annual Meeting.
- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.
- (d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- (e) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
- (g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (h) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player

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candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

- (i) Be permitted to manage, coach, or umpire provided he/she does not serve on the Protest Committee nor serve as Tournament Team manager or coach (without Board of Directors approval and Little League Charter Committee Waiver approval).

SECTION 3

Vice President. The Vice President is a member of the Executive Board and shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
- (c) Be permitted to manage, coach, or umpire provided he/she does not serve on the Protest Committee.
- (d) Coordinate and order trophies that have been approved by the Board of Directors.

SECTION 4

Secretary. The Secretary is a member of the Executive Board and shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- (d) Issue membership cards to Regular Members, if approved by the Board of Directors.
- (e) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (f) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (g) Notify Members, Directors, Officers and committee members of their election or appointment.
- (h) In the absence and with the authority of the President of the league, the secretary shall act in the best behalf of the league. The Secretary shall have the authority to speak in the name of the league with the direction of the President in all matters that the President delegates to the Secretary.

SECTION 5

Treasurer. The Treasurer is a member of the Executive Board and shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all moneys and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all moneys and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures if over the amount of \$1,000.00 and not in the name of a month to month creditor of the league.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.
- (f) Have prepared and approved by the Board of Directors, IRS Form 990 or 990EZ, State of Florida Department of Agriculture & Consumer Services Report, State of Florida Not-For-Profit Corporation Annual Report, and State of Florida Sales Tax Exemption Renewal for submission.

SECTION 6

Coaching Coordinator. The Coaching Coordinator shall:

- (a) Reports to the Vice President.
- (b) Represents all coaches/managers in the league.
- (c) Nominates coaching candidates to the Board of Directors.
- (d) Present a coach/manager training budget to the Board of Directors.
- (e) Gain the support and funds necessary to implement a league-wide training program.

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- (f) Order and distribute training materials to players, coaches, and managers.
- (g) Educates coaches/managers in the approved team management policies defined by the Local League and ensures that approved coaches are adhering to the policies.
- (h) Coordinate clinics as necessary.
- (i) Serve as the contact person for Little League and its manager-coach education program for the league.
- (j) Coordinate and maintain games schedules with District Leagues.
- (k) Coordinate and maintain practice schedules for all fields.

SECTION 7

Umpire in Charge (UIC). The Umpire in Charge shall:

- (a) Reports to the President.
- (b) Represent volunteer umpires in the Local League.
- (c) Present an umpire training budget to the board.
- (d) Gain the support and funds necessary to implement a league-wide training program.
- (e) Order and distribute training materials to volunteer umpires.
- (f) Coordinate clinics as necessary.
- (g) Schedule volunteer umpires to attend Regional clinics.
- (h) Serve as the contact person for Little League and its volunteer umpire education program for the league.
- (i) Coordinate and maintain all umpire game schedules.

SECTION 8

Player Agent. The Player Agent shall:

- (a) Report to the Secretary
- (b) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (c) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- (d) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (e) Prepare the Player Agent's list utilizing an approved District software program with the assistance of the Registrar.
- (f) Prepare for the President's signature and submission to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit with the assistance of the Registrar.
- (g) Notify Little League International of any subsequent player replacements or trades.
- (h) Not manage, coach, or umpire in the division over which he/she has authority. To do so would require Board approval and explicit written permission to allow this from the Little League Charter Committee.

SECTION 9

Safety Officer. The Safety Officer shall:

- (a) Report to the Vice President
- (b) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League.
- (c) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

- (1) Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
- (2) Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
- (3) Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

SECTION 10

Information Coordinator. The Information Coordinator shall:

- (a) Report to the Secretary
- (b) Present a digital marketing/promotions budget to the Board of Directors.
- (c) Manage the official web site for the Local League (site authorized by Little League International).
- (d) Manage any social media channels maintained by the Local League.
- (e) Manage the online registration and scheduling web site if one is available and has been approved by the Local League Board of Directors.

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- (f) Manage the roles and security permissions of all volunteers for the digital applications maintained by the Local League.
- (g) Ensure that league news and scores are reviewed, approved, and updated on a regular basis.
- (h) Collect, review, post/distribute Important Information on League activities, including direct dissemination of fundraising and sponsor activities to Little League Incorporated, district, public, league members, and media.
- (i) Serve as primary contact person for Little League regarding optimizing use of Internet for league administration and for distributing information to league members and to Little League Baseball, Incorporated.

SECTION 11

Division Coordinator. Two (2) or more Division Coordinators may be appointed and shall:

- (a) Report to the Coaching Coordinator
- (b) Represents all coaches/managers within a Division.
- (c) Nominates coaching candidates to the Board of Directors.
- (d) Present a coach/manager training budget to the Board of Directors.
- (e) Educates coaches/managers in the approved team management policies defined by the Local League and ensures that approved coaches are adhering to the policies.
- (f) Assist Coaching Coordinator In running clinics as necessary.
- (g) Assist Player Agent in running tryouts.

SECTION 12

Marketing Coordinator. The Marketing Coordinator shall:

- (a) Report to the Treasurer
- (b) Annually, send correspondence to all current and potential league sponsors announcing the league Sponsor and Field Signs drive.
- (c) Annually, contact by electronic means or in person all current and potential sponsors.
- (d) Annually, have produced, Field Signs.
- (e) At tournament time, contact sponsors for the local league Tournament of Champions and All-Star teams.
- (f) Annually, send thank-you letters to all sponsors and insure that each receives a team plaque.
- (g) Present a Special Events budget to the board.
- (h) Help coordinate Opening Day ceremonies.
- (i) Help coordinate Picture Day ceremonies.
- (j) Direct Tag Day schedules, procedures, and approvals for locations.
- (k) Help coordinate Closing Day festivities under the advice of the Board of Directors.
- (l) Coordinate and other Special Events as they may arise.
- (m) Hold a league-wide annual mandatory fundraiser.

SECTION 13

Concession Coordinator. The Concession Coordinator shall:

- (a) Report to the Treasurer
- (b) Present a concession budget to the board.
- (c) Prepare a concession stand Policy & Procedure document.
- (d) Prepare food, drink, and miscellaneous items Price Lists.
- (e) Meet with Team Parents annually to review Policy & Procedures and work schedules.
- (f) Maintain drink and food inventories at stand(s).
- (g) Insure that year around the strands meet Health Department standards.
- (h) Have volunteers assist in cleaning stand(s) from top to bottom at least once a year.

SECTION 14

Facilities Coordinator. The Facilities Coordinator shall:

- (a) Report to the Vice President
- (b) Present an equipment/grounds budget to the board.
- (c) Maintain inventory of all league equipment.
- (d) Semi-annually evaluate the condition of all league equipment.
- (e) Assign equipment and keys to all managers.
- (f) Collect equipment and keys at the conclusion of each season.
- (g) Supply manager with baseballs and softballs as needed.
- (h) Coordinate any routine and special maintenance needs with the City of Pinellas Park - Parks Division.
- (i) Coordinate the training of coaches/managers in pre-game field preparation.

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SECTION 15

Registration Coordinator (Registrar). The Registration Coordinator shall:

- (a) Report to the Secretary.
- (b) Coordinate in person registration events.
- (c) Coordinate the collection of Player Member information required by Little League.
- (d) Coordinate the submission of Little League player documentation with the Secretary.
- (e) Coordinate the collection of Player Member information needed by the Local League.
- (f) Present a uniform budget to the board.
- (g) Distribute uniforms to each team prior to the start of each season.
- (h) Coordinate the ordering of uniforms with the Treasurer.
- (i) Coordinate the collection of background checks for all volunteers.
- (j) Collect payment for accounts that are overdue.

SECTION 16

Volunteer Coordinator. The Volunteer Coordinator shall:

- (a) Report to the Vice President
- (b) Coordinate the scheduling of Concession volunteers with the Concession Manager.
- (c) Coordinate the selection of a team parent on each team.
- (d) Educate team parents in the responsibilities of the position.
- (e) Coordinate volunteers for special events with the Marketing Coordinator.

SECTION 17

Additional Division of Responsibilities. The individual responsibilities of any Coordinator position may be divided among multiple Board Members based on the current number of members on the Board of Directors. In such a case, the Board of Directors will nominate the creation of a new Coordinator title and a Board Member to fill the role with a majority vote required for approval. In the event of a Coordinator vacating a position, the Board of Directors may vote, with majority approval required, to replace the member or dissolve the role merging it into the original coordinator role.

Suggested division of Coordinator roles may include but is not limited to:

- (a) Marketing Coordinator: Promotions, Sponsors, Fundraising
- (b) Division Coordinator(s): Baseball/Softball or Division Level (Tee ball, Coach Pitch, Minor, Major, Jr./Sr.)
- (c) Facilities Coordinator: Facilities, Equipment
- (d) Concessions Coordinator: Concession, Purchasing

ARTICLE VIII - EXECUTIVE & GRIEVANCE COMMITTEE

SECTION 1

The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) nor more than five (5) Directors, one of whom shall be the President of the Local League.

SECTION 2

The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

SECTION 3

At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

SECTION 4

Any local league grievance should be brought to the attention of this committee.

ARTICLE IX - OTHER COMMITTEES

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SECTION 1

Nominating Committee. The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

SECTION 2

Membership Committee. The Board of Directors may appoint a Membership Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall receive the names of prospective Honorary, Sustaining and Regular Members, investigate for eligibility and recommend those qualified for election at the annual, regular or any special meeting of the Members or the Board of Directors as the case may be.

SECTION 3

Finance Committee. The Board of Directors may appoint a Finance Committee consisting of not less than three (3) nor more than five (5) Directors. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing the Local League including team sponsorships and submit recommendations.

It shall be responsible for taking up collections at games, if such collections are authorized by the Local League, and shall turnover said collections to the Treasurer immediately after each game.

SECTION 4

Building, Property, and Grounds Committee. The Board of Directors may appoint a Building, Property, Grounds Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

The Committee shall be responsible for the care and maintenance of the playing field(s), buildings and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

SECTION 5

Playing Equipment Committee. The Board of Directors may appoint a Playing Equipment Committee consisting of three (3) Directors and other appointed Regular Members, which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board.

The Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season. The committee is overseen by the Equipment Manager.

SECTION 6

Coaching Committee. The Board of Directors may appoint a Coaching Committee consisting of three (3) Directors. The Committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

SECTION 7

Umpire Committee. The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The Local League President shall be chairman of any such Committee. The Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including a chief umpire and replacements. When appointed, the staff of umpires shall be under the personal direction of the Local League President, assisted by the Chief Umpire who shall train, observe and schedule the staff.

SECTION 8

District Committee. The Board of Directors may appoint a District Committee consisting of the Local League President as chairman and two (2) other Directors. The Committee shall assist the District Administrator in interleague district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

SECTION 9

Auxiliary Committee. The Board of Directors may appoint an Auxiliary Committee consisting of the Local League Treasurer and

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two (2) other Directors and other appointed Regular Members. The Committee shall coordinate the activities of the Auxiliary. It shall review and evaluate auxiliary projects for raising money and disposition of profits, and make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary.

SECTION 10

Auditing Committee. The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

SECTION 11

Minor League Committee. The Board of Directors may appoint a Minor League Committee consisting of three (3) Directors. The Chairman of the Committee shall be the Minor League Vice President and be responsible to the Local League President for the proper conduct of the Minor League operation.

SECTION 12

Rules & Protest Committee. The Board of Directors may appoint a Rules & Protest Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall review, investigate, and evaluate any rule interpretations or protests brought before the committee and present their findings before the Board of Directors. The head umpire shall oversee this committee.

ARTICLE X - AFFILIATION

SECTION 1

Charter. The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rules and Regulations. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws. The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article XI, Section 7 for fiscal year of this league.)

ARTICLE XI - FINANCIAL AND ACCOUNTING

SECTION 1

Authority. The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions. The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

SECTION 3

Solicitations. The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised be placed in the Local League treasury.

SECTION 4

Disbursement of Funds. The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the Local League Treasurer and such other officer or officers or person or

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persons as the Board of Directors shall determine.

SECTION 5

Compensation. No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member.

SECTION 6

Deposits. All moneys received, including Auxiliary Funds, shall be deposited to the credit of the Local League in/at a local Bank of America branch approved by the Local League as directed by the Treasurer.

SECTION 7

Fiscal year. The fiscal year of the Local League shall October 1 and shall end on September 30.

SECTION 8

Distribution of Property upon Dissolution. Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

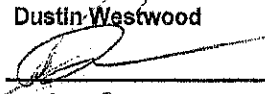
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ARTICLE XII - AMENDMENTS

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting.

Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the Little League Membership on (date) 08/18/2023

President's Name (Print) Dustin Westwood
President's Signature  Date **08/20/2023**
Little League ID No. 3090501
Federal ID No. (if available) 52-1225446
State ID No. (if available) _____

Make one copy for the District Administrator and copies for the Local League. Send original to Regional Headquarters. This Local League's Constitution on file at Regional Headquarters (most recently-accepted copy) is the official Constitution of this Local League.

Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.

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